

2024-2025

C. E. Byrd High School



9th Grade and
New Student

Parent Guide

Welcome Jackets!

We are excited to welcome the C. E. Byrd family. Byrd High School turns 100 years old in October of 2025. Your graduation will be a part of the next century of greatness!

In the one-hundred-year history of Byrd, Yellow Jackets have been a part of the history of our city, our country, and our world. We have seen the landing of men on the moon and a helicopter on Mars. We have experienced wars and longed for peace. We witnessed the tragedy of 9-11. We remember when girls wore dresses and boys had crew cuts. Our school now values diversity and individuality; we have learned that we grow when we are open to all people. We have all kinds of people at Byrd: artists and mathematicians, baseball players and gamers, future chefs and future astronauts. Byrd fosters this variety and recognizes the value of each person to our school and to our world.

As your class enters high school, we have experienced a global pandemic and other historic events, but together we can meet this challenge as we grow and learn together. There will be challenges, but our primary focus will remain constant. Byrd students are in school to learn. Our goal is to prepare our students, every student, for college and/or career. We have a wide variety of classes and clubs that allow you to grow and explore new ideas. We grow vegetables in our hydroponic lab and publish poetry in Perspectives, our literary magazine. We explore the magic of literature and the logic of calculus. Our classes are challenging, rewarding, and varied.

We want your time at Byrd to be filled with all the good times that Jackets have enjoyed in the past: Friday nights in the Hive, Homecoming parades led by the Jacket Band and filled with floats, Prom Night and Ring Ceremony. Embrace the many opportunities here at Byrd High School. Your future is bright!

My best wishes for all of you,

Mr. Badgley, Principal

C. E. Byrd Class of 1976!

The Administrative Team

Jerry Badgley, Principal
364-5420

Andrea Bryant, Administrative Assistant
AJBRYANT@caddoschools.org or 364-5457

Jerry Byrd, Assistant Principal
JBBYRD@caddoschools.org or 364-5475

Lisa Johnson, Assistant Principal
LWJOHNSON@caddoschools.org or 364-5462

Jana Panos, Assistant Principal
JPANOS@caddoschools.org or 364-5455

Counselors

Megan Allen-9th grade counselor
MBALLEN1@caddoschools.org
or 364-5466

Penny Eason-10th grade counselor
PEASON@caddoschools.org or 364-5470

Tamiko Lacy-11th grade counselor
TSLACY@caddoschools.org or 364-5471

Amanda Byrd—12th grade counselor
ASBYRD@caddoschools.org or 364-5469

School Resource Officer

Deputy Rufus Porter

rufus.porter@caddosheriff.org or 364-5461

School Clerical Staff

Carol Baker-King-Library Clerk

-318-364-4536 or CBAKER-KING@caddoschools.org

Denise Evans-Principal's Secretary-Main Office

-318-364-5420 or DMEVANS@caddoschools.org

Cindy Greer- Bookkeeper

-318-364-5463 or CKGREER@caddoschools.org

Carolyn Johnson-Secretary-Counseling Office

-318-364-5464 or CAJOHNSON@caddoschools.org

Teresa Knotts-Secretary-Discipline/ID's-Office 107

-318-364-5460 TCKNOTTS@caddoschools.org

Roshieck Lee -Attendance Clerk

-318-364-5454 or RLLEE@caddoschools.org

Lisa Rogers-Bookkeeper

-318-364-5453 or LBROGERSS@caddoschools.org

Toshiro White-Registrar Clerk-Counseling Office

318-364-5465 or TKWHITE@caddoschools.org

Important Information

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2024-2025 Caddo Parish School Calendar

Caddo Parish Public Schools 2024-2025 School Calendar

CPSB APPROVED

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST 2024
 5-7 ~ Teacher PD Days
 8 ~ First Day for Students

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

SEPTEMBER 2024
 2 ~ Labor Day (Schools Closed)

OCTOBER 2024
 4 ~ First Reporting Period Ends
 7-11 ~ Fall Break (Schools Closed)
 14 ~ Second Reporting Period Begins

October 2024						
S	M	T	W	T	F	S
		1	2	3	(4)	5
6	7	8	9	10	11	12
13	(14)	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2024
 4 ~ Teacher PD Day
 5 ~ Election Day (Schools Closed)
 25-29 ~ Thanksgiving Holidays (Schools Closed)

November 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2024
 19 ~ Second Reporting Period/First Semester Ends
 20-Jan 3 ~ Christmas Holidays (Schools Closed)

JANUARY 2025
 6 ~ Teacher PD Day
 7 ~ Third Reporting Period Begins/First Day for Students
 20 ~ Martin Luther King, Jr. Holiday (Schools Closed)

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	(19)	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2025
 14-17 ~ Winter Break/Presidents' Day (Schools Closed)

MARCH 2025
 7 ~ Third Reporting Period Ends
 10-14 ~ Spring Break (Schools Closed)
 17 ~ Fourth Reporting Period Begins

APRIL 2025
 18-21 ~ Easter Holiday (Schools Closed)
 30 ~ High School Voter Registration Day

MAY 2025
 2 ~ Last Day for Seniors
 12-15 ~ Final Exams (Non-Senior Students)
 15 ~ Last Day for Students
 15 ~ Fourth Reporting Period Ends/Second Semester Ends
 16 ~ Last Day for Teachers

- First/Last Day for Students
- Teacher PD/Work Day – No Students
- Holidays (Schools Closed)

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	(7)	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	(7)	8
9	10	11	12	13	14	15
16	(17)	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Approved

 12/19/2023



2024-2025 C. E. Byrd Bell Schedule*

**C. E. BYRD HIGH SCHOOL
BELL SCHEDULE
SIX MINUTE TRANSITION
(Revised 7/2023)**

8:00	Teachers Report to Duty Breakfast; Students turn in admits, notes, etc
8:22	Students enter the building
8:30 – 9:26	1 st Period – Students tardy at 8:30
9:26 – 9:28	Announcements
9:28 – 9:34	Transition
9:34 – 10:28	2 nd Period – Students tardy at 9:34
10:28 – 10:34	Transition
10:34 – 11:28	3 rd Period – Students tardy at 10:34
11:28 – 11:34	Transition
11:28 – 11:56	First Lunch Shift
11:56 – 12:02	Transition
12:02 – 12:56	4 th Period (For students eating on first lunch shift) – Students tardy at 12:02
11:34 – 12:28	4 th Period (For students eating on second lunch shift) – Students tardy at 11:34
12:28 – 12:56	Second Lunch Shift
12:56 – 1:02	Transition
1:02 – 1:56	5 th Period – Students tardy at 1:02
1:56 – 2:02	Transition
2:02 – 2:56	6 th Period – Students tardy at 2:02
2:56 – 3:02	Transition
3:02 – 3:56	7 th Period – Students tardy at 3:02
4:02	Detention Starts

First Lunch Shift:

Main Building/G1/G2/G3

STUDENTS REPORT DIRECTLY TO LUNCH WITH THEIR BACKPACKS.

Second Lunch Shift:

Science Building/T-Buildings/Basement (TAP, Art, PE)/JROTC

STUDENTS SHOULD BRING THEIR BACKPACS WITH THEM TO LUNCH.

*subject to updates

2024-2025 Suggested School Supply List



1. Pens-blue or black and red for English
2. College-ruled loose leaf paper
3. Bound composition notebook (Lab book)
4. Standard graphing paper
5. Three-ringed binder with pocketed dividers
6. A box of 1000 3 x 5 notecards
7. Planner -school will provide
8. Highlighters
9. Colored pencils
10. Calculator—TI30XIIS suggested for early grades
11. Pencils- No. 2
12. Backpack

Note: Some teachers will require additional materials but this list will have you ready for the first week of school!

2024-2025 Tardy Policies

Check in/Tardy Policy

- Students who are late MUST officially check into school and that tardy is recorded in JCampus. Students are considered tardy if they are not present in the classroom at the ringing of the tardy bell.
- **After the tardy bell sounds first period, students will check into school through the main office**
- Students are expected to move from class to class within the allocated amount of time between bells. Students who don't arrive at their next class on time will be considered tardy.
- Accumulated tardies will terminate at the end of each semester.

TARDY TO SCHOOL-1 ST PERIOD LATE TO SCHOOL		TARDY TO CLASS- 2 ND -7 TH PERIODS LATE TO CLASS	
1 st Tardy to school	Warning from the Classroom teacher and recorded	1 st Tardy to class	Warning from the Classroom teacher and recorded
2 nd Tardy to school	Parental contact with documentation from the classroom teacher and official notice of penalties	2 nd Tardy to class	Parental contact with documentation from the classroom teacher and official notice of penalties
3 rd Tardy to school	Refer to the administration or designee for a warning and parental contact and official notice of penalties	3 rd Tardy to class	Refer to the administration or designee for a warning and parental contact and official notice of penalties
4 th Tardy to school	Parent Return Conference	4 th Tardy to class	1 day of after school detention
5 th Tardy to school	One day of ISS or its equivalent with parental contact	5 th Tardy to class	2 days of after school detention
6 th Tardy to school	Two days of ISS and referral to Child Welfare and Attendance	6 th Tardy to class	1 day of ISS & Parent Conference
7 th Tardy and subsequent tardies to school	Two days of ISS, Court Referral and Notification to the Department of Public Safety and Corrections for possible suspension of a student's drivers permit or license.	7 th Tardy and subsequent tardies to class	2 days of ISS

Tardy Lock outs

During a tardy lock out, teachers are directed to close their doors and not allow any student to enter after the tardy bell sounds. If a student is found to be tardy during a lock out, that student will report to the discipline office and the student will be assigned after school detention. Tardy lock outs are called randomly by the administration.

Submitting Student Excuses

Written documentation is necessary for absences to be considered excused.

Excuses may be submitted to Ms. Lee in the main office before school, between classes and after school. They may also be emailed to her at rllee@caddoschools.org

Students should submit doctors' notes as soon as possible to the attendance clerk.

Parent/guardian notes serving as documentation of an absence must be submitted within THREE school days.

Be sure written excuses include the student's formal name, the specific date(s) of the absence, the printed name and contact number of the parent/guardian writing the note and the specific reason for the absence.

Any parent note submitted outside of the three day window can be appealed to Elnora Salone, Attendance Supervisor
1638 Murphy Street
603-6298

2024-2025 Dress Code Policy

DRESS CODE REGULATIONS

Caddo Parish Public Schools Policy JCDB

The basic responsibility for the appearance of the students of Caddo Parish Schools rests with the parents and the students themselves. Parents have the obligation, and within certain prescribed bounds, the right to determine their student's dress. Students shall dress in apparel that is modest, tasteful, and that does not interfere with or distract from the educational process or rights of others. Students and their clothing should be neat, clean and well-groomed and must meet the following requirements:

1. Attire shall not be destructive to school property.
2. For health reasons, shoes shall be worn. Hosiery shall be required with closed shoes.
3. Only tops designed to be worn outside of pants, shorts, or skirts shall be worn in that manner.
4. Pants, shorts, and skirts shall be worn at the waist. No "sagging" shall be allowed.
5. Headwear or hair rollers shall be prohibited in any building.. Unnatural hair color (green, blue, etc.) shall be prohibited.
- 6. Body piercing jewelry shall not be worn except in the ears.**
7. Shirts, sweaters, jackets, and other tops worn over leggings shall be no shorter than four (4) inches above the knee. Skirt length should be no more than four (4) inches above the knee.
8. Sunglasses shall be prohibited in any building unless they are prescribed.
9. Bare midriffs, see-through garments, white undergarment type tee shirts, barebacks, halter tops, tank tops, tube tops, and cutoffs shall not be worn. There shall be no holes or tears in clothing on the school campus.
10. Loose-fitting shorts may be worn by students that are no more than four (4) inches above the knee when standing. All shorts shall be hemmed. Cutoff shorts, rolled up jeans, sweats, athletic or spandex shall not be worn. No other article of clothing shall be worn beneath the shorts for viewing.
11. Obscene, profane language or provocative pictures on clothing or jewelry shall be prohibited
12. Satanic, cult or gang-related symbolism in any form shall be prohibited on school campuses.
13. Drug-related symbols in any form including advertisements or promotion of alcohol or tobacco shall be prohibited on school campuses.
14. Principals, after consultation with their School Improvement Committee, have the discretion to adjust the dress code to fit unique situations as long as the decision does not interfere with the requirements of Title IX.

Additionally,

15. No blankets

16. No hoodies of any kind allowed

***A hooded raincoat will be acceptable outside the building**

17. Headwear may not cover more than 50% of visible hair.

7/31/2024 3:55:24 PM

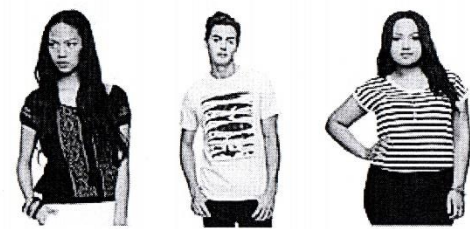
A teacher shall also be allowed to restrict the manner of dress or length of hair when it pertains to the health and/or safety of a student in that teacher's specific area.

C.E. BYRD DRESS CODE REMINDERS



Hey Jackets,

Shown below are some important dress code "Do's and Don'ts". Also you can always show your Jacket Pride every day by wearing your favorite spirit or club shirt!! Please refer to the Caddo Parish Student Handbook for additional dress code details.

<p>ACCEPTABLE</p> 	<p>NOT ACCEPTABLE</p> 	<p>NOT</p> 
<p>ACCEPTABLE</p> 	<p>NOT ACCEPTABLE</p> 	<p>NOT</p> 
<p>ACCEPTABLE</p> 	<p>NOT ACCEPTABLE</p> 	<p>NOT</p> 

REMEMBER!!!

NO HOODIES ALLOWED!

2024-2025 School Fees

Directions to log into PaySchools Central

C. E. Byrd High School Class fees

All students will be assessed a \$50 Technology School Fee. The following class fees must be paid on www.payschoolscentral.com. This does not include specialized club, athletic, and organization fees. Contact one of the bookkeepers if you have any questions.

ckgreer@caddoschools.org or cbruns@caddoschools.org



Our district has selected the **PaySchools Central payment portal** for parents.

Now you can pay for your children's fees, field trips, registrations, and more online, securely, and quickly. No more lost cash or checks! Handle payments 24/7, at your convenience, on any device.

- 1 Create your account using a computer, smartphone, or tablet at www.payschoolscentral.com
- 2 If using phone or tablet, download the PaySchools Central app on the Apple App Store or Google Play.
- 3 Complete account registration by selecting register, entering your profile details, setting up your password via the email link sent to you, then logging in.
- 4 Add your student(s) to your account using their student ID numbers.
 - Contact the school directly to obtain student ID number, if needed
 - If name contains an apostrophe, replace with a space
- 5 If you'd like, enter credit card and/or banking information as forms of payment to use with your PaySchools Central account.

Rest assured that PaySchools is PCI-compliant and maintains industry-standard SSL certificates, ensuring all your family's data is **safe and secure**.

Need help with your PaySchools Central account? You can contact the bookkeeper at your child's school or contact PaySchools Central:

 psc_help@payschools.com

 **877-393-6628**

8:30 a.m. – 7:30 p.m. ET (M-F)

Convenience and Processing Fees

The following fees will be incurred per

PaySchools Central Transaction:

Paid with checking-account transfer:

\$ 1.95

Paid with debit or credit card:

4.50%

Accessing the Caddo Parish Public Schools Student Progress Center

Open your internet browsing software, and go to www.caddoschools.org. Click on the **Services** tab and select **Student Progress Portal**.



The Caddo School District Student Progress Center login screen will be displayed.

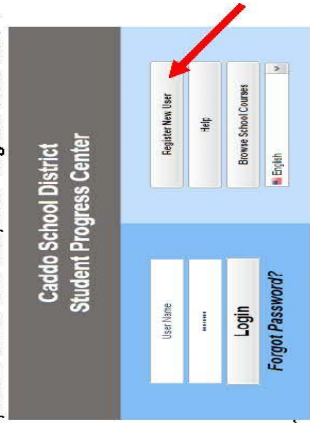
Logging in to an Existing Account

If your account has already been created, enter your "User Name" and "Password", and click "Login".



Creating a New Account

If you are a first time user, click "Register New User".



Register New User

Step 1: Verification

NOTE: All information below is asking for PARENT/GUARDIAN information, please enter all information about the PARENT/GUARDIAN registering the account. The PSN number will be provided by the student's school.

Relationship: Required

Last Name: Required

First Name: Required

PSN Number: Required

Street Address:

City:

State: LA

Zip:

- Click the down arrow to enter your "Relationship" to the student (mother, father or guardian).
- Enter your "Last Name" and "First Name"; must be the mother, father or guardian's first and last name.
- Enter the PSN. "PSN" stands for Parent Security Number (last five digits of the child's SSN). It is a five digit number used by the system to verify a parent/guardian.

When done entering the above information, click "Continue". If the information provided to make a new account matched your child's information in the J.Campus system, you will be allowed to create a login and password. Fill in the required information, as shown below. Click "Complete" when done.

Register New User

Step 2: User Creation

- Please enter all their Name. (then enter the Password (web)).
- Select your secret questions and enter your answers.
- Click Complete to access your student's information.

User Name: 6-20 characters

Password: 6-20 characters

Confirm Password:

Secret Question:

Secret Answer #1:

Secret Answer #2:

Once you have successfully entered the information, a message will indicate your account was created successfully. Be sure you write

Directions to log into the Parent Portal

down the account information entered (username, password, answers to secret questions), since it is completely private and cannot be retrieved, even by school personnel. Click "Login" to access your new account!

User Name:

Password:

You will be directed to the Student Registration Update screen where you can update demographic information on your student; if the information is correct, select No Change and click Save and Continue.

Student Registration Update Instructions

Update Your Information

Help Caddo Parish Public Schools keep our records current by updating your contact information (address, phone numbers, email, military data). This will insure that you receive all relevant communications from your child(ren) school.

Upon completion, you will be directed to the Home Page. Use the menu at the top of the screen to view student information.



I Forgot My Password. What Can I Do?

Click the "Forgot Password?" link; you will be asked to provide the answers to the secret questions you chose when the account was created. Click "Submit". You will then be allowed to create a new password.



2024-2025 LUNCH AND CONCESSIONS

The following choices are available each before school and lunch shift

SCHOOL CAFETERIA



All Caddo Parish students are eligible to eat free in the school cafeteria for breakfast and lunch

JACK'S SNACKS



A variety of concessions are available via vending machines

JACK'S JAVA

JACKS JAVA
LOCATED IN THE LIBRARY

NOW OFFERING

- HOT COFFEE
- COLD COFFEE
- FRUIT SMOOTHIES
- HEALTHY SNACKS



HYDROPONICS LUNCH ONLY

HYDROPONICS
LOCATED IN JACKS LANDING

NOW OFFERING

- 
Heads of Lettuce
- 
Salads
- 
Frosty Fruit Slush



\$60

Prices increase
throughout the year

Join PTSA!

BYRD PTSA PARENTS/STUDENTS DUES AND DONATIONS

PTSA Membership for Parents & Students

Our PTSA does NOT hold a school wide fundraiser. The PTSA budget is based on membership dues and donations- thank you for your support!

Everyone is encouraged to join--parents, students, grandparents, etc.

\$10.00 per membership

Please consider making a donation to help with events and projects throughout the year including Teacher Appreciation, Website hosting/maintenance, Byrd Blast, Faculty meals throughout the year, Open House, AP Exams, Back to School Night, and much, much, more!




BYRD BLAST
A Service of your PTSA

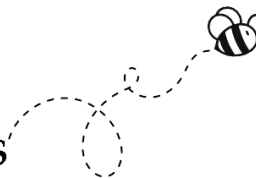
<https://cebyrd.us2.list-manage.com/subscribe>



Sport	Coach/Faculty Sponsor	Contact
FOOTBALL	STACY BALLEW	seballew@caddoschools.org
BASEBALL	GREG WILLIAMS	gkwilliams@caddoschools.org
Boys' BASKETBALL	DREW CAILLOUET	ACAILLOUET@caddoschools.org
Boys' GOLF	MEREDITH DUNCAN	mduncan@caddoschools.org
Boys' SOCCER	GARY MCCORMICK	garymccormick@cobsa.org
Boys' TRACK	JUAN PLAZA	jep1932@bellsouth.net
BOWLING	PAULA ROWE	pjrowe@caddoschools.org
CROSS COUNTRY	JUAN PLAZA	jep1932@bellsouth.net
Girls' BASKETBALL	JOANNA TATE	jtate@caddoschools.org
Girls' GOLF	MEREDITH DUNCAN	mduncan@caddoschools.org
Girls' SOCCER	LISA LEVERMANN	lmlevermann@caddoschools.org
Girls' TRACK	JUAN PLAZA	jep1932@bellsouth.net
SOFTBALL	AMY HODGE	aahodge@caddoschools.org
SWIMMING	APRIL CARBERRY	awcarberry@caddoschools.org
TENNIS	STEVIE SCHMIDT	c.e.byrdtennis.com
VOLLEYBALL	BREANNE SAULSBURY	csaulsbury@caddoschools.org
WRESTLING	MARK YAWN	markyawn@comcast.net



C.E. BYRD Clubs & Organizations



GET INVOLVED!

Art Club

Ms. Owen - B4, Mrs. Cox - B7

Contact:

mbcox@caddoschools.org

-Open to 9th -12th grade

-Applications will be available on the art club bulletin board in the basement (across from library)

-Application deadline is Halloween

Astra Club

Mrs. Cole -S210, Mrs. Lary-S209

Contact:

KCOLE1@caddoschools.org

WBLARY@caddoschools.org

-Deadline for applications and fees
-TBA

-Open to 9th - 12th grade girls

-Astra Club is an all-girls service club.

They help with various projects around school and host Community Christmas.

Beta Club

Ms. Waters, rm S112

Contact:

llwaters1@caddoschools.org

-Applications will be available -TBA

-Open to 9th-12th grade

-Must meet academic and behavior standards and maintain service and participation requirements for membership. New member dues are \$72 and returning member dues are \$40.

Byrd Bowling

Paula Rowe, rm 325

Contact:

pjrowe@caddoschools.org

Open to 9th-12th grade

Informational meeting will be held late Sept/early Oct. Tryouts and practices start November 1st. Interested bowlers must complete LHSAA eligibility forms available on Byrd's website. Practices are twice a week until season starts. There is a Girls Varsity, Boys Varsity, and JV team (JV depends on other schools ability to field a team).

Transportation to and from practices is done via personal vehicles or parent/guardian vehicles. If you need a ride, please contact coach to see how we can accommodate. "

Byrd JCL/Latin Club

Robert Gilchrist, rm 116

Contact:

regilchrist@caddoschools.org

-Open to 9-12th grade students who are taking or have taken Latin, Greek, or a Classical Humanities class.

-Dues are \$20.

FCA (Fellowship of Christian Athletes)

Mrs. Cox - B7, Ms. Raines-S105

Contact:

mbcox@caddoschools.org

-Open to ALL 9-12th grade students

-First meeting: 8/29/24, Learning Center 7:45am. You may pick up applications then or anytime afterward from Mrs. Cox's room B7.

-You don't have to play a sport to join! All students are welcome! This is a Bible based youth group. You may walk in late if you don't get here until 8:00 or so.

Join Remind101 - @byrdfca24

Freshman Student Council

Mrs. Carberry, rm 202

Contact:

awcarberry@caddoschools.org

Cdhale@caddoschools.org

-Open to 9th graders

- We will have sign-ups that will be due the Friday after Labor Day (not sure of the date right now).

Ms. Hale science building contact.

French Club

Mrs. Knox, rm 114

Contact:

laknox@caddoschools.org

-Open to 9th-12th graders

- There is a \$8 fee to join French Club.

-French Club is for everyone. We meet during school once per month, and we usually have a few activities after/before school- including a French movie night and a French cooking demonstration.

Gayarre History Club

Mr. Lary and Mrs. Lary, rms 220 or S209

Contact:

Jslary@caddoschools.org /

wblary@caddoschools.org

-Open to 9th-12th

-2 year members with 3.5 GPA in Social Studies earn graduation cord.

- Academic club.

-Hosts annual conference, field trip, guest speakers, movie nights, and establishing the Byrd Archives & Museum.

Student Council

Mrs. Carberry, rm 202

Contact:

awcarberry@caddoschools.org

-Open to 10th-12 graders

-Spring applications for the following school year (usually late March/early April)

-Must have a 3.0 GPA and no discipline record

Growing for Good

-Open to 9th-12th graders

If you love to grow plants or want to learn how, this is the club for you!



Science National Honor Society

Contact: Mrs. Comerford
rlcomerford@caddoschools.org
and Ms. Adamson
madamson@caddoschools.org

Open to 11th-12th graders with a GPA of at least 3.0 and 3.5 in science related classes. Applications can be picked up from room 211 due by August 30th. SNHS is a service organization that provides students with an opportunity to experience both in-reach activities to further their knowledge in science and out-reach activities to share their love of science with the community.

Mu Alpha Theta-Math Honor Society

Ms. French, rm S308
Contact: mefrench@caddoschools.org
-Must be enrolled in Algebra II or higher level math course to join
-Math GPA must be 3.5 or higher
-To be a member in good standing, you must take 1 national math exam per semester with Ms. French.
-Seniors in good standing are eligible to purchase a graduation cord.
-There is a membership fee-TBA
-Applications will be available in S308.

Astronomy

Mrs. Jefferson & Mr. Samuel
S109/S205
Contact:
ljefferson@caddoschools.org
jsamuel@caddoschools.org
Open to 9th-12th graders
-Applications will be posted and can be completed with a QR- code on a posted flyer. This is an amateur club that will provide outreach and information to the school about astronomical events that are lead by NASA and locally by Sci-Port.

Key Club

Contact: Jacob Mainiero rm S309
JMAINIERO@caddoschools.org
Open to 9th-12th grade boys and 12th grade girls
-Find a QR code on a flyer in the hallway to fill out virtual application
-Interviews will be in **September**. Look for QR code in the halls to complete an application to interview.



Mendeleevian Society

Mrs. Comerford, rm 211

Contact:

rlcomerford@caddoschools.org

-Open to 9th - 12th graders
-If you are interested in presenting on and learning about new innovative research in different fields of science, see your current science teacher for more information. Students submit an abstract for a given topic in science and, if selected, present at our annual symposium in March.
Topic: The Animal Kingdom: Unveiling the Secrets of the Wild

Youth and Government

Mrs. Speyrer, rm S306

Contact:

Mgspeyrer@caddoschools.org

Open to 9th-12th graders
-Applications will be available outside S306 late August/early September. We will also have a info meeting and debate around that time.

-Dues are **\$45**.

-Must reapply each year. It is an academic club so you must have at least a 2.76 GPA.

Swim Team

Mrs. Carberry, rm 202

Contact:

awcarberry@caddoschools.org

-Open to 9th-12th graders
-Season runs September through state championships in November
-Must fill out the LHSAA paperwork and complete an LHSAA physical, then upload birth certificate and LHSAA physical form to www.aktivate.com.

Spanish Club

Mrs. Hammit & Mr. Goodwin,
rms 117 and S304

Contact

khammit@caddoschools.org

Open to 9th-12th graders
Pick up applications outside rm 117 or S304.

-**\$5** club fee

National Honor Society

Mrs. Waxham, rm S213 and Ms. Williams rm 324

Contact:

jmwaxham@caddoschools.org

-Open to 10th -12 graders
-Eligibility list is posted in January and applications are due mid to late February.
-You must have a 4.0 cumulative GPA,
No discipline record,
Be a member in good standing on one academic club, one service club, and one other Byrd organization/sport.
-You can get a club list from Mrs. Waxham that will tell you which clubs qualify for each category.

Perspectives - C.E. Byrd's Literary Magazine

Mrs. Maier, rm 203

Contact:

efmaier@caddoschools.org

Open to 9th-12th graders
-We will have an interest meeting during the first scheduled EIP.
-Students who work on Perspectives collect and rate entries and work on creating an aesthetically-pleasing layout for the magazine.
-Students do not have to submit to the magazine in order to be on staff and students who submit to the magazine are not required to be on staff. "\$15 club fee and \$25 sponsorship sale required.

Z-Club

Ms. Fox, rm S206

Contact:

nkfox@caddoschools.org

Open to 10th - 12th grade girls
-Z-Club is part of Zonta International, an organization that empowers women through service and advocacy.
-Applications for new members are accepted in the Spring of each year. New members are selected by member votes and teacher recommendations. Each member completes individual weekly service hours and club service hours to benefit our school and community.
-Membership dues are **\$40/year**.

African American Studies

Mrs. Jefferson, rm S109

Contact:

ljefferson@caddoschools.org

Open to 9th-12th graders
Information and applications will be released soon. Look for flyers in the hallways.

FREQUENTLY ASKED QUESTIONS

Where do I drop off my child in the mornings?

- All students should be dropped off in front of the school located on Line Avenue or in front of the gym located on Gladstone. Students are NOT to be dropped off on the Kings Highway side of campus.
- The school **STRONGLY** discourages the use of parking areas/lots of surrounding businesses.

Drop Off Time

- For the supervision and security of students, we ask parents **NOT** to drop off students before 7:50 AM.

Where does my child go after they are dropped off?

- Students will be allowed to gather in our commons areas: the gym or Jacks' Landing. A bell will ring to notify students when they are allowed to move into the building for breakfast or to report to class.

How will my child get a schedule of classes?

- If your child did not pick up a schedule during freshman orientation, a schedule will be provided on the first day of school. When the students are released to go to class, 9th graders will report to the auditorium located on the first floor of the main building for schedule distribution.

How does my student get a schedule changed?

- Counselors work diligently to provide an appropriate schedule for each child. A schedule change may be necessary if there is an obvious error on a schedule.
- If a schedule change is necessary, you should email your grade level counselor.

How does my child get their school ID?

- Students are required to wear an ID at all times while on campus. An ID is necessary to access all building entry doors.
- ID's are \$5. For new students, the first ID comes with the ID, a plastic sleeve and a clip.
- Lanyards are \$2
- Students who come to school without an ID will need to report to the ID office in Office 107 for a **TEMPORARY** ID before they go to their first period class.
- Temporary IDs are \$3 and are considered to be a disciplinary infraction.

FREQUENTLY ASKED QUESTIONS

What should I do if my child is late to school?

- Students are expected to be on time for school each day. Every student who is not physically present in class by the tardy bell is considered tardy for school and must officially check into school. After the tardy bell sounds, students must report to the ATTENDANCE OFFICE in the main office. They will report the reason for their tardiness to the teacher or attendance clerk. The appropriate documentation will be entered into JCAMPUS and a slip will be given to them to enter class.
- Being late to school for unexcused reasons is considered a disciplinary infraction (see tardy policy)

How do I check my child out of school for a planned checkout?

- If a student is checking out of school for a planned checkout, they must drop off a note signed by a parent BEFORE REPORTING TO THEIR FIRST PERIOD CLASS. The note must include the student's formal name, a correct phone number for the parent or legal guardian and the exact time of the checkout (not class period). They should place the note in the wooden box on the counter in Office 103.
- ALL STUDENTS MUST RECEIVE A CHECK OUT SLIP BEFORE EXITING THE CAMPUS.
- The student will be provided a formal check out slip that must be picked up from office 103. It can be picked up between classes or on their lunch break.
- Students who drop off a note for a planned check out will NOT be called out of class at the time of their checkout. However, they are still required to pick up a check out slip from the attendance office.
- Once they pick up their check out slip, they are to show it to their teacher at the appropriate check out time and report to the front of the gym to meet their parent/guardian.

How do I check my child out of school for an emergency?

- The parent or legal guardian on file should call the attendance office at 318-364-5454. After verification, your child will be called from class to report to the attendance office to obtain their formal check out slip.
- In case of an illness, the student should obtain a hall pass from the teacher then report to the attendance office to use the student phone. The student will be allowed to call a parent/guardian to obtain permission to check out.
- Once verified, the student will be provided an official check out slip and sent to wait for pick up in front of the gym on Gladstone.
- Students should NOT call parents from cellular devices. An office phone is provided for student use in Office 103 with a hall pass.

FREQUENTLY ASKED QUESTIONS

How do I get a message to my child during the day?

- As a general rule, we do not deliver messages to students during the day. If you feel your message is urgent enough, you will need to report to the campus and formally check your student out of school, deliver the message, and check them back into school.

Can I visit the campus?
Where do I park?

- Until further notice, visitors to campus will be kept at a minimum and will only be approved via office personnel.
- Visitor parking is located on the Kings Highway side of the building. The driveway entrance is located off Kings Highway across from the Exxon gas station. Follow the retaining wall to find the parks marked for visitors.
- The preferred entrance is the front entrance on the Line Avenue side of the school. Push the intercom button. You will be greeted by a secretary and you will need to state your business to be granted access.
- The school **STRONGLY** discourages the use of parking areas/lots of surrounding businesses.

How will my child eat breakfast or lunch?

- All Caddo students can eat breakfast and lunch free of charge in our school cafeteria this academic year.
- Students can bring a bagged lunch.
- There are vending machines available for students.
- There are picnic tables available in Jack's Landing.

Can I deliver a lunch to my student?

- Parents CANNOT drop off lunches to students.
- Lunches CANNOT be ordered and delivered to students at school by outside vendors.
- Students CANNOT pick up lunches in parking lots at coordinated times. This is considered a disciplinary violation.
- Students CANNOT leave campus for breakfast or lunch.

What if my child needs medicine during the school day?

- Students cannot have any form of medicine (prescribed or over-the-counter) on their person during the academic day unless approved by a formal health plan.
- All medicines administered by school personnel **MUST** be in a prescription labeled bottle and a formal **MEDICATION FORM MUST BE ON FILE**.
- The form is available in the school's Main office.

FREQUENTLY ASKED QUESTION

How will the school communicate with me as a parent?

- The school publishes daily announcements. They will be available on the school's website. They will also be available through the PTSA Byrd Blast email.
- You may opt to receive the free email using the following contact: PTSAByrdBlasts <info@cebyrd.com>
- A large portion of academic and attendance related information is communicated through JCAMPUS, our student information system. This is done primarily via automated calls sent to the phone numbers on your child's demographic page.
- To ensure proper automated communication, please update your contact information in the counseling office.

How do I communicate with teachers?

- Emailing a teacher directly is likely the fastest and most efficient method of communicating with teachers. All email addresses and direct phone lines are published on the school's website: cebyrd.com
- Phone messages can be left for teachers at 318-364-5420.
- If you are unable to reach a teacher via email, please contact their grade level counselor or an assistant principal.

How do I request a parent-teacher conference?

- If an issue cannot be properly addressed or resolved via direct teacher-parent email communication, you can request a conference with a teacher.
- Conferences must be scheduled through the appropriate grade level counselor or through an administrator.
- Conferences via Zoom can be requested.

How do I check my child's grades?

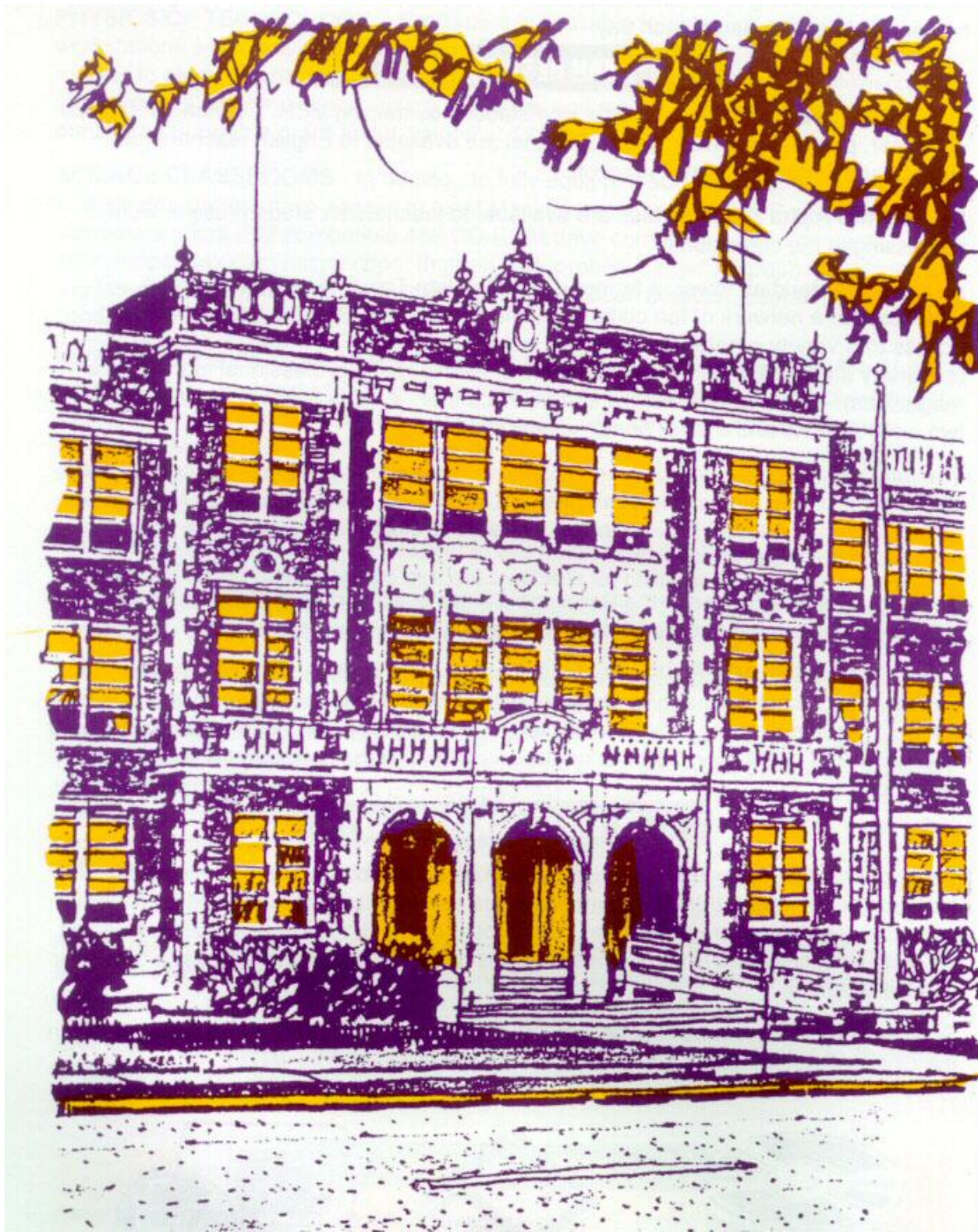
- JCAMPUS is our student information system. Parents can access this system via the online parent portal (See JPAMS Parent Portal Instructions)

How does my child join a club or organization?

- Information about various clubs and organizations is available to students via the published announcements and through the PTSA Byrd Blast. Individual club sponsors will publish information around the school at the appropriate time to join clubs and organizations.

How do I request assignments if my student is absent?

- Emailing a teacher directly is likely the fastest and most efficient method to get your assignments from teachers. The office will request assignments from teachers for your child upon request **ONLY** if your child has been absent three consecutive days. If your child has been absent three consecutive days, contact your child's grade-level counselor.



**WELCOME
JACKETS!!!!**